



*United States Army Dental Command*

# **CIVILIAN HUMAN RESOURCES UPDATE**

January 2010

## ***DIRECT HIRE AUTHORITY***

With the passage of the Defense Appropriations Act in late December, direct hire authority for clinical dental positions is temporarily suspended. The FY10 authority is expected to be re-delegated in February. Until then, organizations will need to work with their servicing CPAC to publish formal job announcements to fill civilian clinical positions.

## ***2010 PAY ADJUSTMENTS***

Congress authorized a 1.5 percent nationwide increase in base pay and a 0.5 percent average increase in locality pay for General Schedule employees. Employees can view their actual locality adjustment online at: <http://www.opm.gov/oca/10tables/indexGS.asp>. NSPS employees who were not eligible to participate in the FY09 pay pool will receive a pay adjustment equal to the general schedule increase.

## ***2009 TAX DOCUMENTATION***

The Defense Finance and Accounting Service (DFAS) will post 2009 tax statements for civilian employees to their My Pay accounts on January 7, 2010. Hard copy W2 forms will be mailed no later than January 15, 2010. Employees can access their My Pay account at: <https://MyPay.dfas.mil/MyPay.aspx>.

## ***MyPAY SECURITY CHANGES***

DFAS has implemented new MyPay access requirements to increase the security of user information. This change requires anyone who uses a social security number as their login ID to create a new login ID. If you experience difficulties establishing a new ID or password contact the Customer Support Unit toll free at 1-888-DFAS411 and press # 5 for MyPay.

## ***DCPDS/My Biz/My Workplace DOWN TIME***

To accommodate the processing of the 2010 pay adjustments the Defense Civilian Personnel System (DCPS), My Biz and My Workplace will be unavailable through Saturday, 9 January 2010. Users will be informed when the pay adjustments are completed and the system becomes available again.

## ***NSPS RECONSIDERATIONS***

NSPS employees will gain access to their final appraisal once the 2010 pay actions have been process and access to their My Biz accounts has been restored. Upon receipt of the final appraisal, employees have 10 calendar days to request reconsideration of their final rating. Reconsideration guidelines are available from your rating official or online at <https://www.dencom.army.mil/nsps/nspstools.asp>.

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